

ORDINANCE NO. 1

AN ORDINANCE PROVIDING FOR RULES OF PROCEDURE
OF THE PRESIDENT AND BOARD OF TRUSTEES

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
GIFFORD, ILLINOIS:

Section I. The President shall take the chair at the hour appointed for the Board of Trustees to meet and immediately call the members to order and at the insistence of any two (2) Trustees present, compel the attendance of absent Trustees, and, in cases of nonattendance of the President at any meeting, the Board of Trustees shall appoint one of their own members President who shall preside at the meeting and shall be President Pro Tem.

Section II. A majority of the Trustees elect shall constitute a quorum for the transaction of business.

Section III. The order of business shall be, as follows:

- First - The reading of the minutes of the preceding meeting, unless dispensed with, and amendment or correction, and approval of the same.
- Second - Presentation of petitions (which shall always be in writing), claims and reports of officers.
- Third - Reports of standing committees.
- Fourth - Reports of special committees.
- Fifth - Unfinished business of the preceding meeting.
- Sixth - New business.
- Seventh - When a question is stated, every Trustee present shall vote, unless excused by the Board of Trustees, or unless directly interested in the question, in which case such Trustee shall not vote.
- Eighth - The yeas and nays shall be taken upon the passage of every ordinance and entered upon the journal, and if any Trustee requires it, upon any question before the Board of Trustees if requested by one (1) Trustee prior to the taking of the vote.

Section IV. All committees shall be appointed by the President, unless otherwise directed by the Board of Trustees in which case they shall be appointed by ballot.

Section V. The President shall not vote on any ordinance, resolution or motion except where the vote of the Trustees has resulted in a tie or where one-half of the Trustees elected have voted in favor of an ordinance, resolution or motion, even though there is no tie vote.

In both instances specified, the President shall vote. An acting President or President Pro Tem shall not be deprived from voting in his capacity as Trustee, but he shall not be entitled to another vote in his capacity as acting President or President Pro Tem.

Section VI. All resolutions and motions,

which create any liability against the village; or

which provide for the expenditure or appropriation of its money; or

which authorize the sale of any village or school property,

and all ordinances passed by the Board of Trustees shall forthwith be deposited with the Village Clerk. If the President approves of them, he shall sign them. The President of the Board of Trustees may exercise veto power by returning the same unsigned to the Board of Trustees, with his written objections, within five (5) days from the date of its passage, but if he fails to return to the Board of Trustees any ordinances or specified resolution or motion with his written objections within five (5) days after the passage thereof, the same shall become effective despite the absence of his signature.

Every resolution and motion and every ordinance which is returned to the Board of Trustees by the President without his signature and with his written objections shall be reconsidered by the Board of Trustees. If, after such reconsideration, two-thirds of all the Trustees elected to the Board of Trustees shall agree to pass an ordinance, resolution or motion notwithstanding the President's refusal to approve it, then it shall be effective. The vote on the question of passage over the President's veto shall be by yeas and nays and shall be recorded in the journal. No vote of the Board of Trustees shall be reconsidered or rescinded at a special meeting unless there are present at the special meeting as many Trustees as were present when the vote was taken.

Section VII. The foregoing rules, nor any of them, shall not be repealed or revoked, amended, approved, modified or suspended except by a vote of the majority of the Board of Trustees.

Presented this 13th day of July, A. D. 1954.

Filed this 13th day of July, A. D. 1954.

Passed this 13th day of July, A. D. 1954.

Recorded this 13th day of July, A. D. 1954.

Published this 13th day of July, A. D. 1954.

PASSED AND ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GIFFORD, ILLINOIS, THIS 13th DAY OF JULY, A. D. 1954.

ATTEST:

VILLAGE CLERK

APPROVED BY THE PRESIDENT OF SAID VILLAGE WHO SIGNED THE SAME THIS 13th DAY OF JULY, A. D. 1954.

President of the Board of Trustees
and of the Village of Gifford,
Illinois.